



Nevada
Department
of Education

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Serving all other Nevada
counties

[http://www.doe.nv.gov/Educator_Licensure/
license@doe.nv.gov](http://www.doe.nv.gov/Educator_Licensure/license@doe.nv.gov)

**State of Nevada
Department of Education
Change Request Form
(Please Print Clearly)**

You MUST provide a valid state-issued driver's license or ID card when requesting any changes to your educator license. Change requests received by mail must be accompanied by a copy of your valid state-issued driver's license or ID card. See below for additional documentation requirements.

PLEASE ALLOW 15 DAYS FOR ANY REQUESTED CHANGES TO BE PROCESSED

TYPE OF CHANGE REQUESTED:

(Indicate all that apply)

Name Change Address Change

For Name Change: Specify correct information below. As applicable, attach a copy of your state-issued driver's license/ID card, marriage certificate, court order for name change, or immigration documents showing your current/correct name.

For Address Change: Specify correct address below. No proof of address is required.

Name: _____

Last	First	MI	Previous Name
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License #: _____ SS#: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Phone Number: _____

Provision Removal

I wish to remove the following provisions from my educator license:

1. _____

4. _____

2. _____

5. _____

3. _____

6. _____

For each provision to be removed, you must provide official transcripts, test scores, etc. showing satisfaction of that provision.

Omit License or Endorsement (Must retain one major area of endorsement on a secondary license.)

I wish to omit the following endorsement or area of licensure from my Nevada educator license:

If you choose to add an omitted endorsement or area of licensure back on to your license at a later date, you will need to:

- Submit an application requesting the endorsement be added
- Submit official transcripts showing completion of all necessary coursework
- Comply with any additional testing or other requirements which may be mandated due to regulation changes
- Pay the additional endorsement fee of \$50

I wish to make the specified changes to my educator license.

Signature: _____ Date: _____

OFFICE USE ONLY

Processed by: _____ Date: _____